

**PADBURY PARISH COUNCIL**  
**Minutes of a meeting of Padbury Parish Council held at Springfields Pavilion**  
**on Tuesday 12<sup>th</sup> July 2016 at 7.30 p.m.**

**Present:** Cllr. K. Roberts, Chairman  
 Cllr. S. Dickens, Vice- Chairman  
 Cllr. M. Long  
 Cllr. F. Morris  
 Cllr. V. Murray  
 Cllr. M. Williamson

**Also present:** Deborah O'Brien, Parish Clerk; District Cllr. Sue Renshell; 7 members of the public

Mr Cooper, Governor of Padbury School read a statement regarding pedestrian safety of schoolchildren containing a request that the footpath across Poultry Fields should be made into a permanent hardscaped footpath with an access gate to the school. Cllr Roberts advised that this was outside the scope of the Parish Council's remit. The land is privately owned and tenanted to a farmer and the footpath described is not a public right of way.

Mr Jackson made enquiries about the 'depot' that has been installed upon the Green in front of Springfields by TfB during cycleway construction. The Parish Council was not informed about this until the day work had commenced and has since complained to TfB on behalf of the residents of Springfields about the lack of notice, potential security issues and the need for full restoration of the Green. Cllr Roberts also commented upon the fact that some replacement parking areas have started construction. A resident complained about the condition of the footpath from Meadowgate to West Furlong. Problems are caused by tree roots and overhanging hedges and branches.

A resident complained about the general standard of lighting in the village and in particular the lack of lighting between Ambers Way and the War Memorial. Cllr Roberts advised that following the recent Western Power upgrade of cabling and replacement of poles six lanterns are unusable and the repair/replacement of these will be discussed later in the meeting.

The Clerk reported that a resident had complained about the lack of mowing of the Green at Lodge Close. The Clerk will follow up with AVDC/VAHT to determine responsibility.

**26.0 Apologies – none**

**27.0 Declarations of Interest –** Cllr. Morris declared a pecuniary interest with regard to potential development of Poultry Fields. He also disclosed an interest in the planning application at Grange Farm (31.1). Cllr. Murray declared a prejudicial interest with regard to development of land adjacent to West Bourn.

**28.0 Minutes**

**RESOLVED** to receive the minutes and confirm the recommendations therein of the meeting of the Parish Council held on: Tuesday 14<sup>th</sup> June 2016 PPC/02/16 17

**29.0 Casual Vacancy –**The Monitoring Officer has advised that no one has called for a bye-election following 14 working days' notice so a suitable candidate may be co-opted to the Parish Council when available.

**30.0 Sports Field, Play Area & Woodland**

**30.1** Vandalism at Sportsfield & Pavilion - Members noted that the replacement footpath light fitting from Chiltern Construction was installed 8<sup>th</sup> July. Cllr Roberts wrote to Thames Valley Police regarding the recent issues and has spoken to them at length. There will be increased patrols of the Springfields area and Church Lane. Cllrs Morris & Dickens will supply further information in regard to replacement MUGA fence panels.

- 30.2 Annual RoSPA inspection of Play Area and MUGA – Cllr Dickens is repairing minor fixture issues and will determine if regular bearings can be installed in the rocker horse. In addition he will attend to the fencing hole.
- 30.3 The Football Club has made further enquiries regarding pitch drainage. Clerk to advise that moling is not viable at present as the ground is too dry and will not heal properly. The area will be monitored with a view to slitting again later in the season.
- 30.4 Anglian Water inspected the Pavilion on 15<sup>th</sup> June and made some recommendations under an improvement notice. The Clerk sourced various contractors (3 of each) and the following decision was made between meetings (with full consultation of councillors) as works need to be conducted before a re-inspection. **RESOLVED to** employ Water Hygiene Systems to conduct a Legionella Risk Assessment (£250 + VAT). Councillors then considered quotes for plumbing and cleaning services. **FURTHER RESOLVED to** employ M. Marshall Plumbing to replace various plumbing fixtures, install lids to water tanks and perform a full cleaning and sterilisation of the attic water tanks and hot water tank (£890 + VAT). **FURTHER RESOLVED to** confirm the employment of KCL Cleaning services for a deep cleaning of the Pavilion following repairs (£225 + VAT).
- It was noted that water testing should be conducted every 6 months, with water temperatures monitored monthly. Cllr Roberts will conduct further risk assessments for the Pavilion and will make these available to the council.
- The Clerk is to also arrange for PAT testing of appliances and the installation of a dedicated socket for the freezer.
- It was suggested that a caretaker should be appointed to oversee general issues in the Pavilion. Clerk to contact a person suggested by Cllr Long.
- The Clerk will ask a representative of the Football Club to attend the September meeting to discuss improvements made and the Club's obligations with regard to usage of the Pavilion.
- 30.5 Npower will be replacing the non-registering electricity meter in the Pavilion on 21<sup>st</sup> July. Clerk will also source 3 electricity quotes for the Pavilion for agreement at 13<sup>th</sup> September meeting as the existing contract expires on 16<sup>th</sup> October 2016.

### 31.0 Planning

#### 31.1 Planning Applications received from AVDC:

- 16/00482/AOP – land adjacent to West Bourn – amended plans addressing drainage and flooding. (Standing orders were suspended to allow Mr McNally to address the PC) Members considered comments made by Mr McNally (developer) where he advised that work is in progress to address recommendations made by BCC's SuDs Officer. A pipe for drainage is a critical point before and after development. He also advised that there will be an enhanced Biodiversity report dealt with as a condition if approval is made. **RESOLVED to** oppose the amended application referring to the flooding risk from the proposed development as reflected by the comments and observations raised by the BCC SuDs Officer. The Parish Council would of course, be prepared to withdraw its objection in this regard (flooding risk) if BCC's requirements are met. Previous objections submitted on 11th March 2016 stand.
- 16/02416/APP Land At Grange Farm Thornborough Road – Erection of lean-to Agricultural Building & other associated works – **RESOLVED that** there are no objections as submitted

#### 31.2 Planning Decisions made by AVDC:

- 16/00662/APP Former garages 23-25 Old End – Demolition of existing and erection of detached dwelling with integral garage (Amended Plans) - REFUSED
- 15/03744/AOP - Land adj to Winslow Rd – Outline planning for up to 40 homes – Cllr Williamson attended the Strategic Management Committee where this was Deferred and Delegated to the Development Management Manager for Approval following the completion of a Section 106 agreement in respect of securing on-site affordable housing provision, on-site open space provision and maintenance, on-site Sustainable Drainage (SuDS) provision and maintenance, financial contributions towards off-site leisure, education and highway improvements to include a suitable pedestrian crossing on the A413 and inclusion of sustainable highway measures including a travel plan and monitoring fee. Any planning permission to be subject to such

conditions as considered necessary. Or if a legal agreement is not completed, for the application to be refused by the Development Management Manager for reasons considered appropriate.

### 31.3 Other Planning issues – members noted:

- Padbury Neighbourhood Plan – no progress due to lack of volunteers
- 15/03744/AOP – Land adj to Winslow Rd – members **RESOLVED** to confirm their decision that the following should be included in the draft S106 agreement for off-site contributions from the developer: Improvements to Padbury Sports Pavilion, Springfields Playing Field, Padbury MK18 2AS and/or improvements to equipped play/sports provision at Springfields Playing Field, Padbury MK18 2AS and/or improvements to equipped play provision at Main Street, Padbury MK18 2AY.
- Draft VALP Consultation – NBPPC has requested comments from Parish Councils by the end of July for inclusion in a general response to the consultation. Cllr Roberts to draft upon receipt of comments from councillors.

### 32.0 Finance

#### 32.1 **RESOLVED to note** that the balances for the Bank accounts are as follows:

Santander Springfield Sport Legacy a/c	£ 8802.49 (as at 30 <sup>th</sup> June 2016)
Barclays Community Current a/c xxx959	£ 8047.54 (as at 30 <sup>th</sup> June 2016)
Barclays Reserve savings a/c xxx909	£ 10010.37 (as at 30 <sup>th</sup> June 2016)
Barclays Play Area a/c xxx970	£ 1503.51 (as at 30 <sup>th</sup> June 2016)
Barclays Millennium Wood a/c xxx198	£ 3325.00 (as at 30 <sup>th</sup> June 2016)

#### 32.2 **RESOLVED to** make the following payments:

Npower - £198.04 (£165.03+ £33.01 VAT) – May MPAN 1 - Direct Debit (12/07/16)

Npower - £7.31 (£6.09 + £1.22 VAT) – May MPAN 2 - Direct Debit (12/07/16)

To be paid at meeting:

D. O'Brien - £268.20 (July salary £240.82 less £48.20 PAYE; phone top-up £20; postage & stamps £16.34;

Water safety signs £12.45; Mileage to meet contractors £24.30; VAT £2.49) – cheque 101775

HMRC - £48.20 – PAYE - July – cheque 101776

Henry Paxton – £213.64 - Mowing, strimming & petrol – cheque 101777

E-on - £1188.00 (£990.00 + £198.00 VAT) – replace column & light Springfields – cheque 101778

Water Hygiene Systems - £300.00 (£250.00 + £50 VAT) – Leg. Risk Assessment – cheque 101779

George Browns – £120.25 (£100.20 + £20.25 VAT) - Repair mower and fan belt – cheque 101780

Lynch Garden Services - £280.00 - June devolved grass cutting & Play Area – cheque 101781

E-on - £165.30 (£137.75 + £27.55 VAT) – June qtr maintenance – cheque 101782

M. Jackson - £180.00 – Jan-June gate locking – cheque 101783

#### 32.3 **RESOLVED to note** the following income:

Interest - £3.73 Santander a/c; £1.31 Savings account; £0.19 Play Area account

Millennium Wood Account - £100.00; HMRC 2015/16 VAT refund £1,970.33

Pump Advertising - £464.00 (received at meeting)

### 32.4 Income and Expenditure reports

**RESOLVED to accept** the income and expenditure reports of 30/06/16 and bank reconciliations as submitted together with all worksheets in the accounting workbook.

### 32.5 Annual Audit and Governance

Members noted that the Clerk has had a telephone discussion with the External Auditor Mazars, and they have indicated that all is satisfactory. A written report is awaited.

### 33.0 Other Parish Council Business

- Councillors extended their thanks to Cllr Morris for repairs to the bench at Mt. Pleasant.

- Replacement electricity poles & wiring – work has now completed and a total of 6 lights have been temporarily removed pending repair or replacement. Ground around the poles will be reinstated with soil and seed. Some duplicate poles remain – BT is to remove their equipment from these before removal. Clerk has sourced replacement lights from Phosco however these do not include brackets and other fixtures. Cllr Roberts to further discuss with Western Power to determine requirements. It was generally felt that replacement fixtures will be a more cost-effective solution. Clerk to also obtain formal quote from E-on. AVDC has advised that Heritage lights are not a requirement in Conservation areas.
- Padbury Pump – members noted the level of advertising revenue vs printing costs and agreed to monitor the situation.
- Members noted that the War Memorial has been accepted for consideration as listed structure. Clerk to update Historic England regarding number of names commemorated which is 17.

#### **34.1 Aylesbury Vale District Council (AVDC) & Buckinghamshire County Council**

Members noted that the draft consultation for the Vale of Aylesbury Local Plan (VALP) commenced 7<sup>th</sup> July 2016. Details are at <http://www.aylesburyvaledc.gov.uk/vale-aylesbury-local-plan-draft-plan> with local 'drop-in' meetings at Buckingham on 13/7 and Winslow on 10/8.

#### **34.2 Buckinghamshire County Council**

Members noted that a survey was received from BCC regarding Unitary proposals. It was not felt that the questions were pertinent or relevant.

#### **35.0 Correspondence – members noted circulated in between meetings via e-mail:**

- AVDC Changes to recycling and waste collections
- TfB LAT changes (Matt Whincup)
- VALP – Consultation drop-in dates (also on website) & Exhibition Roadshow
- AVDC communities team business review - partner survey
- Police and Crime Commissioner survey - seeking views on policing and crime
- News from AVALC
- Consultation for the Buckinghamshire County Council Local Flood Risk Management Strategy
- Historic England Notification of Designation Application (War Memorial)
- BCC Unitary survey/Questionnaire
- Invitation to S106 and CIL engagement workshop – Cllr Roberts to attend
- Works Information and Notification letter: A413 Sustainable Travel Scheme
- A413 Sustainable Travel Scheme Bulletin #01
- A413 notice of enclosure to be built (received 4<sup>th</sup> July 2016 – same day as work commenced)
- MyBucks e-newsletter July 2016

#### **36.0 Highways & other**

- Winslow Cycleway – members noted that work commenced 4<sup>th</sup> July.
- Blocked drains on Main Street – TfB has advised that they will be making arrangements to unblock reported drains and will be monitoring the gullies in the ditch outside West Bourn once they have been cleared by TfB. The landowner may be required to do further work.
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#### **37.0 Date of next meetings – Padbury Parish Council**

**RESOLVED to note** that the next meeting dates are:

- ~~No meeting in August~~ (**changed post meeting to Wednesday 24<sup>th</sup> August 2016**)
- ~~13<sup>th</sup> September 2016~~ (cancelled post meeting)
- 11<sup>th</sup> October
- 15<sup>th</sup> November (Suggested date is 1 week later due to no meeting in December)

Meeting closed at 9:40 p.m.

Signed .....Chairman Date .....